

GRADE APPEAL FORM



Grade appeals are for final grades only. Students may appeal if they are able to demonstrate that an inappropriate grade was assigned as the result of a clerical or calculation error, a lack of alignment with established grading criteria outlined in the course syllabus, caprice, or prejudice. The burden of proof is on the student. Grades will stand as assigned and cannot be appealed after 20 business days of the grade being posted. For full policy please visit Vincennes University Catalog.

Last Name	First Name	MI	A Number
Email Address			
Phone Number			

Semester Grade was Assigned	Course Number (MATH 102)	Grade Assigned	Section Number
Instructor's Name			

Please write 3-5 sentences indicating your grievance and your concern with the grade assigned.
Students may appeal if they are able to demonstrate that an inappropriate grade was assigned as the result of a clerical or calculation error, a lack of alignment with established grading criteria outlined in the course syllabus, caprice, or prejudice

Attach all relevant documents to this appeal.

Student Signature

Date